



# Delegation

The purpose of the Delegation Workshop is to help the participant understand the importance of delegating frequently and effectively to improve team performance, use time more efficiently, and to motivate and develop others. During the workshop, participants explore the individual and organizational barriers to effective delegation and learn a simple and proven four-step process for effective delegation. Participants also learn time-tested strategies and techniques for delegating to reports with different communication patterns.

## Outcomes

- Faster development of employee knowledge, skills, and confidence
- More efficient and effective supervisor and managers
- Greater retention of high performers through more challenging assignments and growth opportunities

“Delegation is not about getting rid of tasks; it’s about empowering others to help you achieve your goals.”

— Laura Stack

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